EMPLOYMENT OPPORTUNITY

Queer Justice Intern

Reports To:
Queer Justice Manager

About Us:
Freedom Inc., is a nonprofit that works with low-income communities of color to end violence, which for us includes interpersonal and systemic violence. We work with Black and Southeast women, LGBTQIA+, and young folks, to end violence that we experience inside and outside of our communities, to bring about deep change to our lives and communities. We work to end violence against us by supporting and building up community members who experience violence, as leaders, who can then create solutions to ending violence within and against their communities.

We do this through leadership development and community organizing, in ways that are language-gender-generation and culture-specific to the women, LGBTQIA+, and youth from Black and Southeast Asian communities.

Job Summary:
Love Closet is a Black & Southeast Asian Queer centered space that produces a loving, affirming and confidential environment for Queer and Trans people to learn from each other and explore their gender identity and expression. In the space, Black and SEA Queer and Trans people are provided with 1 on 1 advocacy support and personalized shopping experience with new and gently used clothing, as well as the opportunity to grow their skills, share their expertise, and create artistic pieces with each other and the community.

As an intern at our organization, you will have the opportunity to gain practical experience and contribute to various projects and initiatives. You will work closely with our staff and assist them in their day-to-day tasks.

Key Responsibilities:
- Assist team members with research and data collection.
- Support the development and implementation of Love Closet.
- Collaborate with team members to generate creative ideas and contribute to problem-solving efforts.
- Assists in creating and updating documentation, reports, and presentations.
- Assist in coordinating meetings, events, and other organizational activities.
A Successful Candidate will have:
- Entry level role - high School diploma/GED equivalent OR 1+ years of experience working with QTI+ Black and Southeast Asian communities (Entry Level)
- Must be able to communicate in healthy, transformative, professional and direct way with clients, peers and FI Leaders
- Approachability – pleasant demeanor, easy to talk to, easy to approach
- Courage
- Informing – provides information so that timely decisions can be made
- Research skills
- Survivor focused – acts with the survivor in mind
- The ability to exercise good judgment in a variety of situations
- Self-motivated & detail-oriented
- Proficiency in MS Office applications (Word, Excel, PowerPoint) and Google Business
- Understanding of gender diversity, gender/racial/Queer justice and be comfortable working with folks who identity as QTI+

Location:
This position is an in-office position located at FI’s office in Madison.

Compensation & Benefits info:
This position is temporary and pays $20/hr for 15 hours per week.

Please your send resume and also your cover letter to: hr@freedom-inc.org

Freedom, Inc. is an equal opportunity employer, which does not discriminate against individuals based on race, national origin, gender, physical disability, religion, sexual orientation, age, or any characteristics protected by the law.