

EMPLOYMENT OPPORTUNITY

Job Title:

Community Power Building (CPB) Manager

Reports to:

CPB Director

About us:

Freedom Inc. is a nonprofit that works with low-income communities of color to end violence, which for us includes interpersonal and systematic violence. We work with Black and Southeast women, LGBTQIA+, and young folks, to end violence that we experience inside and outside of our communities, to bring about deep change to our lives and communities. We work to end violence against us by supporting and building up community members who experience violence, as leaders, who can then create solutions to ending violence within and against their communities.

We do this through leadership development and community organizing, in ways that are language-gender-generation and culture-specific to the women, LGBTQIA+, and youth from Black and Southeast Asian communities.

Job summary:

The CPB manager will lead a team of organizers executing civic engagement activities, such as conducting door-to-door canvassing, phone banking, as well as hiring and supervising canvassers. In addition, the manager is responsible for a range of political education activities, converting constituents into Freedom, Inc. members, and designing and executing campaigns designed to win policy objectives on the local level.

Key Responsibilities:

- Planning and implementing rapid response during crises, uprising, movement moments, mass mobilizations
- Developing and expanding membership base using the Leadership Pathway
- Developing and maintaining relationships with community partners
- Identifying areas of development for campaign work
- Conducting political education trainings for members/base
- Creating narratives to supplement data and to contribute to the organizations case study examples for grants
- Managing a team of CPB Leads & Mutual Aid Coordinators
- Managing payroll budget and expenses
- Managing Program budgets, expenses, and grant activities

A Successful Candidate will have:

- A passion for the FI's mission and demonstrated commitment to addressing issues facing the SEA and Black community

- Bachelor's degree in Political/Social Sciences or related degree or 3+ years of experience organizing, advocating, and participating in movement work, required
- 1+ year people-management experience or experience running Programs
- Knowledge or lived experience with communities of color, folks who identify as LGBTQI, gender diversity, and gender/racial/Queer issues
- Ability to work with Black and Southeast Asian communities - LGBTQ folx, youth, women, in a culturally competent manner
- Understanding of the ramifications and impact of state violence, sexual assault, and domestic violence on a wide range of different family types and communities
- Understanding of refugee/immigrant/underserved population and experiences with many cultures
- Understanding of social/economic/gender/racial justice issues and a willingness to learn
- Problem solving skills for Field Organizing and Mobilization
- Excellent verbal and written communication skills
- Functional/Technical Skills – skills to do the job at a high level
- Exceptional research skills
- Composure – cool under pressure, not easily agitated or offended
- Excellent organization and time management skills; proven ability to meet deadlines
- Demonstrated ability to effectively manage multiple tasks and produce high quality written material under tight deadlines
- Advanced proficiency in MS Office applications (Word, Excel, PowerPoint) and Google Business
- Proficiency in CRMs and web-based applications like Basecamp, Trello, Slack, NGP VAN, Action Network, and Hustle

Location:

This position is based, in person in Madison, WI. It is not a remote position although there may be times when position may be remote in town due to Covid safety protocols.

Compensation & Benefits info:

This full-time position offers a salary of \$60k, flexible work hours, collaborative work environment, and a benefits package that includes generous vacation, medical and dental insurance, and the option of participating in pre-tax transit benefit program and/or a voluntary 401(k) retirement savings plan.

Please your send resume to: hr@freedom-inc.org

Freedom, Inc. is an equal opportunity employer, which does not discriminate against individuals based on race, national origin, gender, physical disability, religion, sexual orientation, age, or any characteristics protected by the law.